POLICIES

- As stated in your lab manual, it is important that each student do the advance preparation before coming to lab. In lab, each student will work with a partner to complete the experiments.

- The George Mason University Honor Code applies to all aspects of the 301 course.

- Attendance at all labs is mandatory.

- You must complete ALL the experiments to pass the 301 course (lecture and lab).

- For full credit, you must present your working experiment during the first lab time or within two weeks. The TA will sign and date your experiment page at that time. You sign and date it also.

- Lab reports must be submitted by each partner, individually, in hard copy at the beginning of the next lab after an experiment is demonstrated to the TA. Near the end of the semester, the amount of time allotted to demonstrate and turn in the report is reduced. Consequently, the time allowed before incurring penalty on the lab report is also reduced. It depends upon the number of days remaining until your section’s final exam date. No reports will be accepted after the start time of your section’s final exam.

- Points are allotted to each lab report. Late submission of a report will reduce your grade on that report by 25% per week.

- Lab reports must be legible. Carefully follow the report format in your lab manual.

- Labs VII and XII will be skipped. You may, however, complete them individually for extra credit.

- ECE 301 TA is the only one allowed to check off your experiments for working/not working.

- Pop quizzes may be given. If needed, they will count 10% reducing the Lab Reports’ weight to 30%.

- There will be a Midterm Exam given October 14th or 16th depending upon your section. The date will be confirmed at least one week in advance (another reason why attendance at all labs is mandatory). *

- Final Exams will be December 9 or December 11, 2009, depending upon your section. *

- If you have passed all your experiment demonstrations, your lab grade will be determined by:
  Lab Reports - 20%  Attendance, Punctuality, Adherence to Policies - 5%  Midterm - 35%  Final - 40%

* Schedule is tentative and may change due to unforeseen circumstances.