POLICIES

- Attendance at all labs and exams is mandatory. Notify me in advance if you must miss a lab.

- If you miss an exam for an unexcused reason, you will NOT be given a makeup time. Make up exams must be arranged in advance of the exam date.

- The George Mason University Honor code applies to all aspects of this course.

- As stated in the lab manual, it is important that each student does the advance preparation before coming to the lab.

- Each student will work with a partner to complete the experiment, wherein each partner works on the experiment equally.

- Students must show the complete operating circuit in lab in order to receive credit for the experiment. The TA will sign and date your experiment pages at that time.

- Experiment demonstrations are due no later than beginning of the lab one week after assigned.

- Lab reports must be written and submitted individually in hard copy at the beginning of the next lab.

- Points are allotted to each lab report. Late submission of a report will be penalized by 25% per week. After four weeks they will not be accepted.

- No lab reports will be accepted after the start time of your final exam.

- Lab reports must be legible and typed. Carefully follow the lab report guide in your lab manual.

- Grading policy: If you pass all your experiment demonstrations, your lab grade will be determined by the following criteria:
  
  Lab reports: 30%
  Midterm: 30%
  Final: 30%
  Attendance, Lab Participation and Conduct: 10%

- The use of phones or other electronic devices in class or during exams is not permitted. Use of cell phone or laptop for calculator purpose is strictly not allowed.

- Tentatively your midterm will be on 2nd week of March 2011 and final exam will be on 1st week of May 2011. This is subject to change due to extenuating circumstances.

GOOD LUCK AND ENJOY THE LAB AND SEMESTER